

WALTER & ELISE HAAS FUND

SUMMER 2021 PAID FELLOWSHIP OPPORTUNITY

BAY Community Fellow

Represent the Bay as a youth advisor at the Walter & Elise Haas Fund this summer and make money matter!

As a BAY Community Fellow, you will join the team at the Walter & Elise Haas Fund to grow your personal power and agency for your own life goals, build on career skills in a virtual professional setting, learn what philanthropy is, and help decide how to put money into the Oakland and San Francisco communities in order to strengthen public education and youth power across the Bay.

Over this paid, six-week long, 20-hours per week fellowship, you will learn the craft of grantmaking (i.e. giving money to nonprofits) through a social justice and transformative action lens, with mentorship from a multiracial and intergenerational staff. Learning opportunities for you may include workshops about giving money away for justice; how to transform public education; and building your own financial capacity.

BAY Community Fellows work virtually with a small team of peer fellows and Fund staff, help convene communities working to change public education and to create opportunities for youth of color in Oakland and San Francisco, and work independently on a capstone project.

Program Dates **June 7 through July 15, 2021**

Program Stipend **\$3,000**

Apply Online haassr.fluxx.io/apply/bayfellow

BY TUESDAY, APRIL 13

FOR MORE INFORMATION CONTACT

Pui Ling Tam, Program Officer

puling@haassr.org

PAID FELLOWSHIP OPPORTUNITY

SIX SUMMER WEEKS • ALL VIRTUAL • \$3,000

APPLY ONLINE AT [HAASSR.FLUXX.IO/APPLY/BAYFELLOW](https://haassr.fluxx.io/apply/bayfellow)



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FELLOWSHIP DESCRIPTION

BAY Community Fellow

SUMMARY

The BAY Community Fellow informs the Walter & Elise Haas Fund's grantmaking, centering youth perspectives on the Fund's work. With the assistance of a supervisor and a mentor, the Fellow actively participates in Learning Laboratories that explore the work of philanthropy and that engage with the community to learn about and act on their needs. The Fellow is assigned a capstone project that could include researching, writing, and presenting.

COMPENSATION

\$3,000 for a six-week fellowship, paid in three installments of \$1,000 every two weeks.

SCHEDULE

The Fellowship runs June 7 through July 15, 2021, Monday through Thursday for five hours each day: **MON:** 9:30am – 2:30pm **TUE/WED:** 10:00am – 3pm **THU:** 11am – 4pm

RESPONSIBILITIES

LEARN PHILANTHROPY

- Engage with Walter & Elise Haas Fund staff to learn the craft of grantmaking through a social justice and transformative action lens
- Attend workshops that provide background and context for issues at the heart of the Fund's grantmaking
- Learn the work of nonprofit grantees

PRODUCE LEARNING LABS

- Assist the Education Program Officer in the design, delivery and evaluation of community Learning Labs that bring people working to change public education and opportunities for youth of color in Oakland and San Francisco together

COMMUNICATE

- Communicate through reading, writing, and speaking. This includes
 - reading research
 - writing meeting notes, summaries, and public blogs
 - composing emails with other staff and with nonprofit grantees
 - public presentations, and
 - ongoing verbal communication with your team, mentor, and supervisor

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- Speak truth from your stand, perspective, and experience
- Deliver clear messages, listen intently, and engage with diverse audiences

COMPLETE A CAPSTONE PROJECT

- Design and present an individual project that demonstrates your learning

PROVIDE FEEDBACK

- Give feedback on the BAY Community Fellow role, help evaluate and improve the program for future Fellows

KNOWLEDGE, SKILLS & ABILITIES

[2021 FELLOWSHIPS IN EDUCATION]

- Interested in improving public education
- Have at least 10 years of experience in public schools
- Currently or recently enrolled in a Career Pathway in Oakland Unified School District or San Francisco Unified School District
- Willing to work with an intergenerational team and a peer Fellow
- Able to work virtually using personal computers and online tools
- Comfortable speaking, reading, and writing in English, though English does not need to be your primary language

PERSONAL CHARACTERISTICS

- Age 16 or older as of June 7, 2021
- Open, curious, and ready to learn
- Flexible, collaborative, and willing to assist others
- Able to give and receive feedback
- A sense of teamwork, community, integrity, and humor
- Passionate about work that inspires and adds value to a community

WORK SETTING

The Fund is a virtual office with staff spread across three Bay Area counties.

- The BAY Community Fellow works from home using a personal computer and an internet connection.
- Work areas are virtual using online video, chat, Microsoft O365, and collaboration software

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